

**MEMO**

**TO:** Mayor Hamberg / Council  
**FROM:** John Lauber  
**DATE:** February 1, 2017  
**SUBJECT:** Code Enforcement Report

- A code enforcement meeting is scheduled for 2-2-2017. A final order of all uncontested / unpaid citations issued from 5/6/2016 to 12/31/2016 (total of 26 citations) need to be approved by the Board. All future final orders on uncontested citations will be approved by myself. I will be explaining HB 422 and City ordinance 16-10 to the board members.
- Since the last report (12) First Notice letters was issued.
- Since the last report (7) Warning Notices was issued.
- Since the last report (5) Final Warning Notices was issued.
- Since the last report (5) Notice of Violations was issued.
- Since the last report (2) Final Notice of Violations was issued.
- Since the last report (3) Citations was issued.
- Since the last report (5) other written correspondences was sent (Final Orders, letters to mortgage companies, e-mails regarding violations, miscellaneous letters sent etc.).
- Since the last report (0) new cases has been submitted to Campbell County District Court.
- Since the last report (0) cases went to Court and/or Mediation.
- There are (18) new cases since the last report.
- Since the last report (11) cases were resolved / abated.
- There is a total of (876) cases (resolved and unresolved) where the property owner lives out of the city jurisdiction or violations have been sent to the out of City Mortgage Company - (8) of these violations are unresolved violations.
- I am working with the City Attorney to collect fines and liens for a property that was sold and another property that is in foreclosure.

<b>CODE ENFORCEMENT CASES: NEW: 2-1-2017</b>	<b>CODE ENFORCEMENT CASES: 1-1-2017</b>
Total Cases: 2673	Total Cases: 2655
Total Resolved / closed: 2650	Total Resolved / closed: 2639
Total Active: 23	Total Active: 24
Total Out of Town Cases: 876 - 33% of total cases	Total Out of Town Cases: 871 - 33% of total cases
Total Citations Issued this month: 3	Total Citations Issued this month: 3
Total Fines Issued this month: \$2,300.00	Total Fines Issued this month: \$5,700.00